

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, May 23, 2024. Vice Chairman Mark Hoffman called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Mark Hoffman – Vice Chairman
Wade Williams - Member

Commissioners Absent:

Frank Zulski – Chairman

Staff Present:

Brent Shank – Engineer/Manager
Ed Zmikly – North Road Foreman

James Godzik – Permit/CADD Technician
Lisa Kleeman – Finance Director/Board Clerk

Guests Present:

Garrett Muir – Bear Creek Twp. Deputy Sup.
Dennis Keiser – Bear Creek Twp. Supervisor

Gordon & Edith Kruskie

Guests Present via Zoom:

David Boyer – Emmet County Administrator
Al Welsheimer – Resort Township Trustee

David White – Emmet County Commissioner
Ed Kuligowski – Pleasantview Twp. Supervisor

Staff Present via Zoom:

Chevie Hoeksema – Accounting Clerk

Chelsea Ellis – Administrative Assistant

AGENDA:

It was moved by Hoffman, seconded by Williams, to approve the agenda as presented.

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

MINUTES:

It was moved by Hoffman, seconded by Williams, to approve the regular session minutes of May 9, 2024.

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

ACCOUNTS PAYABLE:

It was moved by Williams, seconded by Hoffman, to approve the accounts payable voucher for electronic funds transfer payments and checks for Voucher 2424 for checks 51660 through 51708 in the amount of \$122,817.61

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

PAYROLL:

It was moved by Williams, seconded by Hoffman, to approve payroll and electronic deposits on Voucher 2425 for checks 58536 through 58552 in the amount of \$105,401.34.

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

PUBLIC COMMENT:

- a. David White, Emmet County Commissioner – He is receiving a lot of calls on Eppler Road and is wondering if there is a plan. Shank is working with a contractor to get some profile milling done to ease the bump, he hasn't heard back from him yet.

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Hoffman, seconded by Williams, to approve a resolution authorizing Robert B. Shank, Engineer-Manager, and Lisa M. Kleeman, Finance Director, to sign MDOT Contract 24-5218 for Job Number 220217CON, North Lake Shore Drive from Church Road to Sturgeon Bay Trail.

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

- b. It was moved by Hoffman, seconded by Williams, to approve 2024 Budget Amendment One.

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

- c. It was moved by Hoffman, seconded by Williams, to vote to cancel the Straits Area Council Meeting in August.

Ayes: Hoffman, Williams

Nays: None

Absent: Zulski

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Shank discussed the following:

- Roof project is about 70% complete, extra mechanical work was required to replace some fittings for an additional \$1,500. There was quite a bit of wet insulation that was replaced. One change order for flashing and pipe insulation was added for about \$3,700. The contractor is expecting to be done by the end of next week.
- Lake Shore Drive Bridge Project - June 17 is the start date as the bridge is expected to arrive later in the week with timber piles arriving a week earlier.
- Lake Shore Drive Road Project is expected to be in the MDOT June 7 letting with the earliest possible date to start of mid-August. Regular communication is happening with the newspaper in Cross Village so residents know what to expect as far as dates.
- Ellsworth Road should be finished paving today.
- Ice Control Sand should be finished in the Powers Pit tomorrow.
- Roy Road has been paved, waiting for paint
- McDougal Road guardrail should be finished today
- Moore Road should start next week.
- Robinson Road will probably start in July.

ENGINEER-TECHNICIAN'S REPORT: None

PERMIT/CAD TECHNICIAN'S REPORT: Godzik gave an update on Hathaway Road where DTE has staked out a gas line project. This is expected to start within two weeks and will be a pretty good-sized project. Advanced Communications & Data (dba ACD.net) will be installing a fiber optic line on East Brutus Road from US 31 to the Cheboygan County line on the north side of the road.

EQUIPMENT SUPERINTENDENT'S REPORT: None

ROAD FOREMAN'S REPORT: Zmikly stated they have been doing a lot of patching to get ready for the Zoo-de-Mack bicycle event, removing berms in McKinley Township, and prepping for dust control which is slated to begin in the next few weeks.

FINANCE DIRECTOR'S REPORT: Kleeman commented on the CRA Finance and Human Resources Conference attended the past two days and the ability to work directly with Department of Treasury representatives.

COMMISSIONERS' REPORT: Commissioner Hoffman inquired on dust control for our county and Shank confirmed this will take place during the next two weeks. He also stated Stump Road and Indian Garden Road turned out great.

Commissioner Williams inquired about focusing on berm removal and Shank confirmed that is the focus, but lately we have been focusing on MDOT projects, specifically shoulders. Williams discussed some ways to take the humps off and get fresh gravel on the shoulders.

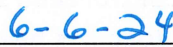
PUBLIC COMMENT:

- a. Ed Kuligowski, Pleasantview Township Supervisor – Inquired on additional ARPA funds available for townships and Shank responded he has heard the County has approved another \$50,000. Dennis Keiser, Bear Creek Township Supervisor and David Boyer, Emmet County Administrator, both responded this amount is available with a deadline of September, applications are going out.

Commissioner Hoffman adjourned the meeting at 8:18 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date