

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, May 9, 2024. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman

Mark Hoffman – Vice Chairman

Commissioners Absent:

Wade Williams - Member

Staff Present:

Brent Shank – Engineer/Manager

James Godzik – Permit/CADD Technician

Bob Genson – Equipment Superintendent

John Gray – South Road Foreman

Lisa Kleeman – Finance Director/Board Clerk

Guests Present:

Don Mapes – Emmet County Commissioner

Garrett Muir – Bear Creek Twp. Deputy Sup.

Gordon & Edith Kruskie

Guests Present via Zoom:

David Boyer – Emmet County Administrator

David White – Emmet County Commissioner

Al Welsheimer – Resort Township Trustee

AGENDA:

It was moved by Zulski, seconded by Hoffman, to approve the agenda as presented.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

MINUTES:

It was moved by Hoffman, seconded by Zulski, to approve the regular session minutes of April 26, 2024.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Hoffman, to approve accounts payable vouchers for electronic funds transfer payments and checks as follows:

Voucher 2421 for checks 51613 through 51617 in the amount of \$ 11,484.05

Voucher 2422 for checks 51618 through 51659 in the amount of \$320,329.64

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL:

It was moved by Hoffman, seconded by Zulski, to approve payroll and electronic deposits on Voucher 2423 for checks 58518 through 58535 in the amount of \$103,356.33.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Hoffman, seconded by Zulski, to award the bid for Robinson Road reconstruction project to Rieth-Riley Construction Co., Inc. for \$944,759.47.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to award the pickup rental bid for the summer program to Merchants Fleet.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- c. It was moved by Zulski, seconded by Hoffman, to award the following upfitting for tandem axle trucks:

2024-A: (1) 12' Stainless Steel MSV Chassis Mount Spreader to Truck & Trailer of Boyne Falls, Inc., in the amount of \$179,112.22

2024-B: (1) 12' Stainless Steel RDS Spreader to Truck & Trailer of Boyne Falls, Inc., in the amount of \$139,077

2024-C: (1) 12' Stainless Steel Dump Box/MSV Spreader to Truck & Trailer of Boyne Falls, Inc., in the amount of \$162,850

2024-D: (1) 12' Stainless Steel MSV Spreader/Dump Box to Truck & Trailer of Boyne Falls, Inc., in the amount of \$206,936

2024-E: (2) 14' Stainless Steel Dump Boxes/MSV Spreaders to Truck & Trailer of Boyne Falls, Inc., in the amount of \$351,022

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Shank discussed the following:

- Straits Area Council Meeting information was discussed regarding electric vehicles' impact on gas tax revenue and mileage-based user fees as a future model.
- Snow plow bill currently in the legislature, with favor of the Governor, requires a driver to stay 200' behind a plow truck and 20' behind at an intersection, violations would be a misdemeanor ticket. This will help to protect our drivers and hold other drivers accountable.
- Title IV Non-Discrimination Training has been completed with most staff.
- First Amendment Audits have been occurring in the surrounding area and this has been discussed with staff.
- Hatch Act has been reviewed with staff regarding wearing political apparel and addressing a complaint that was received.
- Construction updates are as follows:
 - Indian Garden and Stump Road have been paved with shoulder gravel going down on Stump Road; only painting remains for these two roads.
 - E Hathaway Road being paved today.
 - Lower Shore Drive is scheduled for paving on Friday.
 - Roy Road will be paved on Saturday.

- Maplewood Road is a couple of weeks out.
- Moore Road scheduled for next month.
- Ellsworth Road will be paved after Memorial Day.
- Lake Shore Drive box culvert project will occur in the first part of June.
- McDougal Road guardrail will occur in a couple of weeks.
- Lake Shore Drive Bridge should be here the second half of June.
- Ice Control Sand will be produced next week in Power's Pit with gravel production after that.

ENGINEER-TECHNICIAN'S REPORT: None

PERMIT/CAD TECHNICIAN'S REPORT: Godzik gave an update on the driveway on Wilderness Park Drive and EGLE's involvement. He also discussed a large logging operation on County Line Road in Springvale Township, this also involves Harmon and Welsch Roads.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated the following:

- Most of the tandem trucks are switched for summer.
- Roofing contractor is starting the middle of the month.
- Wood chippers should be here by the end of the month.
- Sign truck is in use as of today.
- Multifactor Authentication was installed yesterday by our IT contractor as well as beginning the work for installing a new server.

ROAD FOREMAN'S REPORT: Gray stated they have been working on routine maintenance; brushing, patching, and cross culvert projects. They also fixed a failed storm sewer on Division Road.

FINANCE DIRECTOR'S REPORT: Kleeman discussed the following:

- MTF Report for March was reviewed.
- March Financial Reports were reviewed.
- 2024 Budget Amendment One will be distributed early next week and presented for approval on May 23, 2024.
- MyWorks timekeeping system was installed yesterday and will be implemented during the next month.
- CRASIF Board Meeting in Bay City on May 19-20 and CRA Annual Finance and Human Resources Conference on May 21-22, 2024.

COMMISSIONERS' REPORT: Commissioner Hoffman discussed an update on the Monarch Butterfly endangered list; this will be put on hold for the summer until they can resurvey. Shank discussed CRA's plans to continue to address this issue. He also inquired if the road signs are completely installed yet and Shank stated all the signs have arrived and should be installed by midsummer.

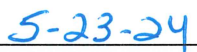
PUBLIC COMMENT:

- a. Al Welsheimer, Resort Township Trustee – Inquired if there is a plan to fix Eppler Road and Shank responded there are no plans to fix it in 2024.
- b. David White, Emmet County Commissioner – Affirmed he would like a copy of the reports that Kleeman provides monthly.

Commissioner Zulski adjourned the meeting at 8:46 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date